



Dewberry School Home of the Panthers

"PANTHER PRIDE"
Potential
Responsible
Inspire
Discover
Engage

Dewberry School Re-entry

2020-2021



#BTPSTogether

Buffalo Trail Public Schools is committed to maximizing student learning, in a safe and caring environment, supported by a highly effective team.

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Dear Parents,

We are planning our students' days from when they arrive through our doors until they are back home at the end of the day with you. We know many parents are wanting to know what this looks like at Dewberry School. Here is what we have so far and as you know things may change along the way. At this time, we are becoming aware that this pandemic causes many unknown circumstances. We will work together to problem solve and keep our children's safety at the forefront of every decision. Please have patience with us at this time and communicate any situations or concerns along the way so we can move forward safely and be aware of all arising circumstances. Your child's safety is our main priority, please know this.

Thank you for your consideration and patience,
Dewberry Staff

Family's/Guardian's Role

What do I need to buy for my student before school starts?

- Our School Supply lists are available on our website [CLICK HERE](#)
- Each student will be provided 2 re-usable masks. You may wish to purchase other masks and masks need to be approved by the school administration.
- Hand sanitizer will be provided at each school entrance and classroom. You may wish to purchase other sanitizer but it needs to be approved by the school administration.

What will the first day of school be like?

- We will stagger the return of students over two days.
 - o **September 1, 2020:** Grades 1/2/3 and 10/11/12 - ONLY
 - o **September 2, 2020:** Grades 4/5/6 and 7/8/9 - ONLY
 - o **All students will be together on September 3, 2020.**
- Grades 4-12 students and staff will wear masks when they enter the school, in hallways, common areas, classrooms and bathrooms when 2m of physical distancing is not able to be maintained.
- Upon arrival, students will go straight to their period 1 classrooms, and their teachers will facilitate locker set up to ensure social distancing.

Will I be able to enter the school as a parent/guardian?

- On the first day of school, if one parent/guardian needs to enter the school with a student, they need to fill in the self-assessment screening tool located on the iPad at the front entry. We ask that parents/guardians do not remain in the school for a long period of time to visit so we limit the number of people within the school. We understand that students often have lots of materials that they wish to bring but these can also be brought to the school over various days as well.

- On a day to day basis, parents, caregivers, volunteers, partners and other visitors entering schools should be minimized.
- Parents/guardians should remain outside the school to pick-up and drop off their children. If entry to the school is required they will go through the visitor protocol.
- Parents/guardians can pick up their student on the North side of the school. The bus pick up will remain on the East side.



What is required before I send my child to school?

- Each morning you will need to have your student complete the [Self-Assessment](#). If your student is able to answer "NO" to each question he or she is allowed to attend school for the day. **We are depending on families to be honest about their self-assessments** and to make this part of their new morning routine. This does not need to be submitted to the school.
- If any students or staff show symptoms they will be isolated and asked to go home. Families will need to be prepared to leave work or make alternate arrangements for pick-up.

Will the buses run?

Yes, buses will run and students in Grades 4-12 and the bus driver will be required to wear a mask.

- We have two buses that arrive around 8:30 a.m. They will enter the school at staggered times when they arrive.
- Vern Nolin's bus arrives first. Junior and Senior High students will enter the school through the main entrance, wearing a mask. Elementary students will enter through the elementary door, wearing a mask. Once in the school, students will go directly to their first period classrooms where their teachers will meet them (also wearing a mask). Students will have the opportunity to take off their mask once seated.
- Ken Haney's bus arrives about 5 minutes after Vern's. Junior and Senior High students will enter the school through the main entrance, wearing a mask. Elementary students will enter through the elementary door, wearing a mask. Once in the school, students will go directly to their first period

classrooms where their teachers will meet them (also wearing a mask).
Students will have the opportunity to take off their mask once seated.

- As some students do not take the bus on certain days, this may alternate but each bus will enter at a staggered time.
- Bus coming from Clandonald arrives a bit later around 8:50 a.m and students will enter through the elementary doors as soon as they arrive and follow the same protocol.
- ** Students who do not take the bus will be required to enter the school one at a time, wearing a mask, and proceed to their classrooms where they will have the opportunity to take off their mask.
- ** STUDENTS WILL NOT STOP AT THEIR LOCKERS UNTIL THEY HAVE CHECKED IN AND RECEIVED INSTRUCTION FROM THEIR CLASSROOM TEACHER **
- This routine will remain in effect until further notice.

How can I support my student before school starts?

You may wish to discuss the following:

Handwashing

Student hand-washing requirements:

- Before leaving home, on arrival at school, and before leaving school. This is critical for all students.
- After using the toilet.
- Before and after any transitions within the school setting (e.g. to another classroom, indoor-outdoor transitions, etc.).
- After sneezing or coughing.
- Before and after breaks and sporting activities.
- Before and after eating any food, including snacks.
- Before touching face (nose, eyes or mouth).
- Whenever hands are visibly dirty.

Masks

- Masks will be provided to each student. You may wish to purchase other masks, but they need to be approved by the school administration.

Telling staff if they feel sick

- Students exhibiting signs of illness will be moved to a supervised, designated infirmary in the school.
- When the parent picks up the child they will be encouraged to seek medical advice.

Physical Distancing

- Physical distancing of 2 m will be maintained when possible.

Sitting in Assigned Seating

- On the bus and in classrooms, students will be assigned seats.

Lunch

- For September there will not be any microwaves or vending machines. This will be re-evaluated as time passes.
- Parental permissions form will need to be signed in order for students to leave the school grounds for lunch in grades 7-12. Elementary students cannot leave the school without parents picking them up.
- For student pick up at lunch, parents will be required to phone the office and the student will be sent out the main entrance.

Movement in Building

- Signs and directional arrows on walls and/or floors will guide movement in common areas and hallways.

Walking through our day...

- Arrival: Enter through main doors, wearing a mask, sanitize hands, go straight to block 1 classroom without stopping at lockers. See [bussing](#) section for specific details about entering the school.
- Once students have entered their classrooms and are seated at their desk, with their belongings in tow, they are to wait for further instructions from their teacher on locker procedures. Students will be sent out a few at a time to put away their belongings in all grade levels. Students will be required to wear their mask while they are completing their locker process. Hand sanitizing is expected as they enter and leave the classroom.
- Movement in classrooms will be determined by individual classroom teachers. If students are seated and distanced, they will have the opportunity to remove their mask. In circumstances that students are not able to maintain their distance, they will be required to wear their mask.

Elementary Recess:

First Recess:

- **Grade 1/2:** at 10:10 - teachers will assist students to prepare for recess, washroom breaks, and maintain physical distancing. At 10:23, the classroom teacher will use an agreed upon method to call the Grade 1/2 students into the school. Upon re-entry, students will take off their shoes, sanitize their hands and go directly into the classroom. The classroom teacher will facilitate locker time and any washroom breaks that are required.
- **Grade 3/4/5/6:** at 10:18 - teachers will assist students to prepare for recess, washroom breaks, and maintain physical distancing. Masks will be worn until students are dressed to go

outside. Students will walk back into the classroom, place their masks on their desk, and carefully maintain physical distancing while they put on their outdoor shoes, and head outside. At 10:31, the recess bell will ring for students to enter the school. Upon re-entry, students will take off their shoes, sanitize their hands and go directly into the classroom where they will be required to put on their mask. The classroom teacher will facilitate locker time and any washroom breaks that are required.

Lunch Recess:

- Elementary students will eat in their classrooms as usual. Teachers will decide how hand washing and washroom breaks are staggered in the time leading up to lunch hour. Students will be required to sanitize their desks before and after they eat.
- **Grade 3/4/5/6:** 12:05 - teachers will assist students to prepare for recess, washroom breaks, and maintain physical distancing. Masks will be worn until students are dressed to go outside. Students will walk back into the classroom, place their masks on their desk, and carefully maintain physical distancing while they put on their outdoor shoes, and head outside. At 12:32, the recess bell will ring for students to enter the school. Upon re-entry, students will take off their shoes, sanitize their hands and go directly into the classroom where they will be required to put on their mask. The classroom teacher will facilitate locker time and any washroom breaks that are required.
- **Grade 1/2:** 12:10 - teachers will assist students to prepare for recess, washroom breaks, and maintain physical distancing. At 12:37, the classroom teacher will use their own method to call their class to enter the school. Upon re-entry, students will take off their shoes, sanitize their hands and go directly into the classroom. The classroom teacher will facilitate locker time and any washroom breaks that are required.
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Last Recess:

- **Grade 3/4/5/6:** at 1:56 - teachers will assist students to prepare for recess, washroom breaks, and maintain physical distancing. Masks will be worn until students are dressed to go outside. Students will walk back into the classroom, place their masks on their desk, and carefully maintain physical distancing while they put on their outdoor shoes, and head outside. At 2:09, the recess bell will ring for students to enter the school. Upon re-entry, students will take off their shoes, sanitize their hands and go directly into the classroom where they will be required to put on

their mask. The classroom teacher will facilitate locker time and any washroom breaks that are required.

- **Grade 1/2:** at 2:00 - teachers will assist students to prepare for recess, washroom breaks, and maintain physical distancing. At 2:13, teacher will use their own method to call their class to enter the school. Upon re-entry, students will take off their shoes, sanitize their hands and go directly into the classroom. The classroom teacher will facilitate locker time and any washroom breaks that are required.

End of the Day:

-Grade 1/2/3 will have already packed up their belongings before heading to their period 8 class (physical education). At 3:25, the grade 1/2/3 students will exit the building where they will be expected to get into a physically distanced line up to enter the bus in their correct seating arrangement.

-Grade 1/2/3 students not on the bus will be required to wait in the classroom until the bus students have boarded the bus.

-Grade 4/5/6 students will wear their masks to pack up when the bell rings at 3:27. Students will exit the building where they will be expected to join a physically distanced line up to enter the bus in their correct seating arrangement.

-Grade 4/5/6 students not on the bus will be required to wait in the classroom, with masks, until bus students have boarded the bus. Once they exit the school, and are safely distanced from others, they may remove their mask.

- All students who need to be picked up early, parents will be required to phone the office and the student will be sent out the main entrance. Parents will be asked to wait outside or in their vehicles.

Junior & Senior High 7 Minute Breaks:

-Students will be required to wear masks when they transition from class to class. Students will be spaced with one locker in between in order to allow for some distancing. Teachers may choose to stagger time for students to use their lockers before or after transitioning to a class if congestion becomes an issue.

Junior & Senior High Lunch:

- Junior High students will eat in the CTF Lab, and be required to sanitize their eating space before and after they eat. Hand washing will happen using the sinks in the CTF Lab. Students will need to inform supervisors for washroom breaks during the eating time.

Students will only be allowed to eat food in the designated room. Food will not be permitted in the hallway.

- The grade 10/11 students will eat in VC1 and the grade 12 students will eat in VC2. This may be re-evaluated as the year progresses. Hand washing will happen in the washrooms, while wearing masks. Students will only be allowed to eat food in the designated room. Food will not be permitted in the hallway
- After students have eaten, they may spend time in the hallways with a mask, go outside (where they may take their masks off), or leave school premises with parent permission. We may consider opening the gym part way into September for physically distanced activities.

End of the Day:

- Junior High students will be dismissed, wearing a mask, to their lockers at 3:24. They will exit through the main entrance to attend the physical distance seating arrangement line up to board the bus, be picked up, or walk home.
- Senior High students will be dismissed, wearing a mask, when the school bell rings at 3:27 to attend their lockers. They will exit through the main entrance to attend the physical distance seating arrangement line up to board the bus, be picked up, or walk home. Students may also exit through the student parking lot doors.

Shared Equipment

- Students who share equipment must wash hands before and after use.
- One chromebook will be assigned to a student at the beginning of the school year. Students will be responsible to use the same chromebook each day, and to sanitize it before it is put back in the cart. This is to limit sharing of devices.
- Parents/guardians must not allow students to bring toys from home.

Water Fountains

- Please send their child to school with a full water bottle that can be refilled. Water bottles may be refilled at the automated water bottle filler station located near the washrooms. Physical distancing will be marked on the floor for student safety.
- The Culligan water stations will be removed at this time to reduce high touch surface areas.

Resources to support discussion

- [Alberta Education's School Re-Entry Toolkit](#)

Daily Operations of Schools and Learning

What will the day look like?

- Our timetable is attached for your convenience. [Timetable](#)

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- The structure of the school day will look similar. Please note the staggered breaks listed in the *Movement in Building* section above.
 - Classroom learning will look similar to pre-COVID-19. Students will not have to sit at their desks all day.
 - Physical Education will be modified but there are low contact sports and games that will be played.
 - Optional classes will run with some modifications to meet the Alberta Health requirements.

Extra-Curricular Activities

- Most of these can continue with health measures in place.
- Alberta Education is working with partners such as Alberta Schools' Athletic Association on the possibility of running school sports and more information will be available shortly.

Field Trips

- Trips requiring transportation cannot occur in the fall of 2020.
- Walking field trips can proceed as long as schools are able to ensure that guidelines for physical distancing, eating, equipment sharing, and hand washing can be adhered to.

Work Experience

- Work experience may proceed as long as the risk of infection is mitigated for all participants. If the work experience placement is in a workplace, the student is expected to follow health rules set out by the workplace which should comply with the [Workplace Guidance for Business Owners](#).

What is the safety plan?

- Students and staff are required to perform hand hygiene when entering and exiting the school as well as before entering the classroom.
- Hand sanitizer in entrances, exits, classroom entrances, and by high-touch equipment.
- Area rugs and soft furnishings are removed.
- For September, there will be no use of microwaves and vending machines
- Enhanced cleaning of all high-touch surfaces
- Students will be in a bus seating plan and a classroom seating plans

Initiatives on Hold

Breakfast, Hot Lunch, Pizza Days, and Hot Dog Sales

- Breakfast Club will be on hold until we are able to make available a plan for grab and go items.

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- Catered Hot Lunch traditionally funded from our nutrition grant, and other fundraisers will be put on hold for the time being. Funding will be re-routed to grab and go breakfast options, and we hope to increase the amount of hot lunch days available to families when we are able to do so.
 - Pizza Lunch provided by the School Council will also be put on hold.
 - The Hot Dog Sales fundraiser will also be put on hold.

Visiting the School

What does visiting the school look like?

- We value our partnerships with parents. Please understand that there may be limited opportunities to volunteer this school year as we work to keep everyone safe. If you need to enter the building you will need to fill in the Screening App, Wear a Mask and sign in at the front table. Our office staff reserves the right to ask you to leave if you refuse to wear a mask and/or sanitize.



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Dear Dewberry School Families,

In order for students in grades 7-12 to leave the school grounds during breaks, this permission form must be completed, signed and returned. Due to contact tracing, we must be accountable for who is in and out of our building. When students leave the grounds, they will be responsible for signing out when they leave, and signing back in upon return. If this form is not signed and returned, students will not be allowed to leave the school grounds unless parental permission is granted via phone call to the office.

Thank you,

Tamara Stachniak,
Principal

Tyson Lancaster,
Assistant Principal

I _____ give _____
(Printed Parent/Guardian Name) (Printed Student Name)

permission to leave the school grounds during the hours of 8:55am-3:27pm so long as students follow the sign-in and sign-out protocol.

Parent/Guardian Signature

Principal Initial Upon Return

Date Signed

Date Initialed