



**October 6, 2021**

**Dear Parents, PTI's will be held virtually using Google Meet again this year. Google Meet does not need to be downloaded prior to use. You will receive an email once you book with the link for each interview (each teacher has their own individual link) for you to click on to join the meeting, and also a reminder email will be sent closer to the date. As a backup plan or in case of technical issues, interviews can be done by telephone. Please provide a number when booking.**

**For our fall interviews there are two date options available - October 21 and November 4.**

**Interviews will be scheduled by appointment only. For October 21 interviews, this will be done again through a program called Conference Manager. The website is <https://dewberry.schoolsoft.com> You will be required to set up an account, however if you have an account setup from last year you can continue to use that one. The main page contains help options "Forgot Your Username or Password?" as well as "Register Now" to create a new account.**

**If you have any issues trying to schedule an appointment or would like more information on how the process works check out the following video:**

**<https://www.schoolsoft.com/virtual-conferences-parent-resource-page/>**

**Our second date for parent teacher interviews is November 4. We are excited to be launching a new school website very soon and have been informed there is a booking process through it that will be even easier to use. We will send you information on that as soon as it becomes available.**

**If you have any questions please call the school office and we will be happy to help you out.**

**We look forward to "seeing you" at interviews to discuss your childs' progress.**

**Dewberry School Staff**